

INTERNAL & EXTERNAL JOB POSTING

ISANS is dedicated to inclusiveness, equity, and accessibility. We are seeking talented individuals to join our team and welcome applications from all diverse groups. We encourage applicants to self-identify in their cover letter and request any accommodation required to support them during the recruitment process.

Coordinator, Young Adult Settlement Support

ISANS is seeking a Full-time Coordinator, Young Adult Settlement Support responsible for providing direct support to government assisted, young adult refugees who face significant barriers to settlement during their first years in Canada. Support will focus on addressing and overcoming various barriers including orientation, goal setting, employment, language, and education. Reporting to the Supervising Team Lead /Manager, Refugee Resettlement , the Coordinator, Young Adult Support Program will be responsible for:

- Providing settlement case management services for refugee youth who require more individualized services
- Provide one-on-one needs assessment, settlement plans and referrals, information and orientation sessions, and support to young adult refugees encountering difficulties in adjusting to life in Canada and helping them to address and overcome those difficulties
- Work collaboratively with Youth Life Skill, Employment and Language services and community partners to ensure efficient and effective use of all relevant programs and services are adapted to the needs of young adult refugees
- Provide links between the newcomer young adults with specific settlement needs and existing resources in the community
- Gathering feedback from clients on a continual basis to determine the supports that are needed
- Organizing and facilitating monthly settlement sessions with young adult refugees
- Preparing and coordinating orientation sessions including inviting guest speakers to speak on topics such as wellness, life in Canada, employment and education, laws, rights and responsibilities, and volunteering and other topics relevant to successful settlement and integration
- Using art, music, dance, and poetry to help youth express themselves and to contribute to their community

The ideal candidate for this position will have the following:

Ability to treat young adults concerns with respect, tact and sensitivity, whilst always being aware of the limits that are required by confidentiality and the necessary professional boundaries.

Education:

- Bachelors Degree in Social Work/Health/Psychology/Education
- Equivalent combination of education and experience will be accepted

Experience:

- 2 years' experience in a similar youth serving position
- Experience working in diverse and inclusive setting and delivering direct service to immigrant youth preferred
- Experience delivering service face to face, in group settings and online
- Experience with networking, outreach and building partnerships
- Experience in group facilitation
- Experience developing, implementing and evaluating programs or projects

Knowledge:

- Knowledge of trauma informed and empowerment practices
- Knowledge of local organizations, programs and services important to refugee youth resettlement and integration

- Knowledge of diverse refugee youth populations, their needs and experience including those of 2SLGBTQ1+ refugees

Skills:

- Strong written and verbal English communication skills
- Ability to work independently and as part of a team
- Strong time management and organization skills
- Proficient with MS Office applications and social media
- Additional languages an asset

ISANS Core Competencies

Cultural Competency; Equity, Diversity & Inclusion

- Embracing the value that different perspectives and cultures bring to an organization

Collaboration

- Working collaboratively with others across the organization to achieve shared objectives

Continuous Learning

- Continually seeking new knowledge and skills, as well as developing existing capabilities

Innovative Thinking

- Introducing new ways of looking at problems and developing useful ideas that are new, better, or unique

Accountability

- Holding self and others responsible and accountable to being transparent and principled in our approach and to meeting commitments

Respect

- Actively encouraging an environment of fairness, honesty and integrity for all

Terms of Employment

- Fixed term contract to March 31st, 2024, renewable pending funding confirmation
- Full-time, 35 hours per week – flexible work hours
- During the COVID-19 pandemic, your work location may be at ISANS' office or at home. Work location will be determined by operational requirements, public health recommendations, and government requirements.

Commencement Date: ASAP

Closing Date: Thursday February 16, 2023, 4:00pm

To apply: Please e-mail your resume and cover letter merged into one document to careers@isans.ca, stating the title of the position you are applying for in the subject line.

Only those eligible to work in Canada will be considered for this position.

**We wish to thank all applicants for their interest and effort in applying for this position.
However, only candidates selected for interviews will be contacted.**