

## INTERNAL & EXTERNAL JOB POSTING

### **Coordinator, Newcomer Community Wellness Program**

ISANS is seeking a full- time **Coordinator, Newcomer Community Wellness Program** responsible for promoting mental health and wellness of newcomers/refugees during their first years of settlement, by applying a holistic, trauma informed and collaborative approach, to prevent the onset of mental health problems and to support those experiencing mental health problems. Reporting to the Supervisor and Manager, Family, Children & Specialized Settlement Services, this position will be responsible for:

#### **Duties and Responsibilities:**

- Develop and implement strategies of coordination with ISANS programs to keep update trends related to mental health and wellness needs among clients.
- Develop and maintain a network of practitioners to consult, refer or collaborate with, to respond to the needs of those clients who require additional mental health support.
- Deliver wellness support group-sessions by designing, facilitating and coordinating with co-facilitators and complementary therapists.
- Design and deliver psychoeducational sessions and targeted programs for clients, according to the identified trends and needs and in collaboration with mental health care practitioners.
- Provide orientation to new arrivals about mental health, settlement and access to community services.
- Provide short-term-solution focused individual para counseling to support those individual that require additional support and to support clients to access and navigate mental health services when required.
- Participate in educational opportunities to strengthen ISANS staff capacity to understand and to support client's mental wellbeing and to offer opportunities of consultation.
- Participate in committees and/or working groups to enhance community capacity to support immigrants/refugees mental health and wellbeing.
- Develop resources for newcomers on mental health and wellness.
- Monitor and be accountable for program expenses / budget in consultation with Manager

#### **Developing the Settlement Support System by:**

- Designing and implementing services that:
  - Foster client's resilience to manage settlement stress and the impact of traumatic experiences prior immigrating to Canada and to support their efforts to maintain their wellbeing;
  - Empower clients to better understand mental health and wellness and to access mental health and wellness services.
  - Implement early intervention strategies to identify and support clients living with complex needs that can increase the development of mental health problems and to link them with appropriate mental services.
- Supporting ISANS staff to better understand mental health and wellness related to the settlement process, and work in partnership with mental health service providers to increase their understanding and capacity to provide equitable and culturally competent mental health care.

#### **The ideal candidate for this position will have the following:**

##### **Education:**

- Bachelors Degree in Social Work/Health related or
- Equivalent combination of education and experience will be accepted
- Mental health and addiction education and experience will be an asset
- Community development education and experience will be an asset

##### **Experience:**

- 2 years experience in a similar position
- Experience working in a cross-cultural environment; experience delivering direct service to immigrants preferred
- Experience developing, implementing and evaluating programs or projects
- Experience with networking and outreach
- Experience in group facilitation

- Experience delivering presentations

**Knowledge:**

- Knowledge of local activities, programs and community organizations that serve the newcomer population
- Knowledge of mental health and addiction programs and services

**Skills:**

- Strong written and verbal English communication skills
- Ability to work independently and as part of a team
- Strong time management and organization skills
- Proficient with MS Office applications
- Additional languages an asset

**ISANS Core Competencies**

**Cultural Competency; Equity, Diversity & Inclusion**

- Embracing the value that different perspectives and cultures bring to an organization

**Collaboration**

- Working collaboratively with others across the organization to achieve shared objectives

**Continuous Learning**

- Continually seeking new knowledge and skills, as well as developing existing capabilities

**Innovative Thinking**

- Introducing new ways of looking at problems and developing useful ideas that are new, better, or unique

**Accountability**

- Holding self and others responsible and accountable to being transparent and principled in our approach and to meeting commitments

**Respect**

- Actively encouraging an environment of fairness, honesty and integrity for all

**Terms of Employment:**

- Indefinite-term contract
- Full-time, 35 hours per week
- Hybrid work environment: work location will be determined by operational requirements, prioritizing ISANS mission and clients to determine the right balance of in-person and virtual work.

**Commencement Date:** ASAP

**Closing Date:** Monday January 29, 2024– 4 p.m.

**To apply:** Please e-mail your resume and cover letter merged into one document to [careers@isans.ca](mailto:careers@isans.ca), stating the title of the position you are applying for in the subject line.

ISANS is dedicated to inclusiveness, equity, and accessibility. We are seeking talented individuals to join our team and welcome applications from all diverse groups. We encourage applicants to self-identify in their cover letter and request any accommodation required to support them during the recruitment process.

Only those eligible to work in Canada will be considered for this position.

**We wish to thank all applicants for their interest and effort in applying for this position.  
However, only candidates selected for interviews will be contacted.**