

**INTERNAL & EXTERNAL JOB POSTING**

**Home Visitor, HIPPY (Home Instruction for Parents of Preschool Youngsters)**

**2 positions**

**Short contracts to end August, 2027**

ISANS is seeking two part-time **Home Visitors** to conduct weekly home visits to participating families, for the purpose of training newcomer parents to develop the skills they need to guide their children and prepare them to start school successfully. The Home Visitors will deliver 30-week curriculum activities directly to parents, who will then work 15-20 minutes a day with their own children. Reporting to the Manager, Family Children and Specialized Settlement Services, the positions are responsible for the following duties and responsibilities:

- Completing the Pre-service Training delivered by HIPPY Canada.
- Conducting weekly home visits to participating families to deliver skills training through role-playing activities.
- Participating in the planning and facilitation of parent group meetings.
- Participating in weekly in-service training and other staff development activities.
- Participating in HIPPY PD training (requires prep and homework)
- Reporting to the HIPPY Coordinator in terms of child/family progress and family issues and concerns as they arise.
- Completing and submitting in a timely manner all reports and other documentation as required by the Coordinator, HIPPY Program and/or HIPPY Canada.
- Participating in all HIPPY sponsored activities (i.e. field trips, graduations, etc.)
- Assisting the Coordinator in maintaining an efficient record keeping system of program operations and participating families.

**The ideal candidates for these positions will have the following:**

**Experience:**

- A parent of a three or four-year-old.
- Arrived in Canada as a refugee
- Live within easy access to public transportation or have own transportation
- Experience working in a cross-cultural environment; experience delivering direct service to immigrants an asset
- Experience with outreach
- Experience in group facilitation
- Prior experience in one or more of the following areas is an asset: educational administration, parent empowerment/family support, child/family advocacy

**Knowledge:**

- Knowledge of local activities, programs and community organizations that serve the immigrant population
- Understanding of Adult Education principles an asset
- Sensitivity to the needs and interests of families from low socio-economic communities

**Skills:**

- Ability to communicate in English
- Ability to work independently and as part of a team
- Strong time management and organization skills
- Leadership skills
- Additional languages an asset

## **ISANS Core Competencies**

### **Cultural Competency; Equity, Diversity & Inclusion**

- Embracing the value that different perspectives and cultures bring to an organization

### **Collaboration**

- Working collaboratively with others across the organization to achieve shared objectives

### **Continuous Learning**

- Continually seeking new knowledge and skills, as well as developing existing capabilities

### **Innovative Thinking**

- Introducing new ways of looking at problems and developing useful ideas that are new, better, or unique

### **Accountability**

- Holding self and others responsible and accountable to being transparent and principled in our approach and to meeting commitments

### **Respect**

- Actively encouraging an environment of fairness, honesty and integrity for all

## **Terms of Employment:**

- Short-term contracts to August 31, 2027
- Part-time: 28 hours a week
- Pre-service training required
- Hybrid work environment: work location will be determined by operational requirements, prioritizing ISANS mission and clients to determine the right balance of in-person and virtual work.

**Commencement Date:** September, 2024

**Closing Date:** Wednesday August 7, 2024 – 4 p.m.

**To apply:** Please e-mail your resume and cover letter merged into one document to [careers@isans.ca](mailto:careers@isans.ca), stating the title of the position you are applying for in the subject line.

ISANS is dedicated to inclusiveness, equity, and accessibility. We are seeking talented individuals to join our team and welcome applications from all diverse groups. We encourage applicants to self-identify in their cover letter and request any accommodation required to support them during the recruitment process.

Only those eligible to work in Canada will be considered for this position.

**We wish to thank all applicants for their interest and effort in applying for this position.  
However, only candidates selected for interviews will be contacted.**